



Verification guide for registrars in the Registrar portal

January 14. 2026



Where can a registrar view and change contact verification settings in the Registrar Portal?

A registrar can view and change contact verification settings under:

- **ADMINISTRATION**
 - ➔ **Contact information**
 - ➔ **Registration settings**

The screenshot shows the .dk Registrar Portal interface. At the top, there is a header with the .dk logo, the text "registrar portal", and a "LOG OUT" button. Below the header is a navigation bar with links: "WHOIS SEARCH", "ACCOUNT", "PORTFOLIO", "ADMINISTRATION" (highlighted with a red arrow), and "WRITE TO US". The main content area is titled "Registration settings" and includes a sub-header "Here you can select your default settings for management and renewal of domain names. These settings will be used as default at when applying for a domain name." The settings are organized into three sections: "Domain name management", "Domain name renewal", and "Contact verification". In the "Contact verification" section, the "Registry - Punktum dk" option is selected (indicated by a red arrow) and is highlighted in blue. The "Registrar - Punktum dk A/S" option is also visible. At the bottom of the form, there are "CANCEL" and "SAVE" buttons.

LOG OUT

Mathias Aggerholm Baltsen
mab@punktum.dk
MY PROFILE

WHOIS SEARCH ACCOUNT PORTFOLIO **ADMINISTRATION** WRITE TO US

Registration settings

Here you can select your default settings for management and renewal of domain names.
These settings will be used as default at when applying for a domain name.

Domain name management

<input type="radio"/> Registrar management	Registrar management, the domain name is managed by and through you.
<input checked="" type="radio"/> Registrant management	Registrant management, the domain name is managed by the registrant through Punktum dk.

Domain name renewal

<input checked="" type="radio"/> Auto-renewal	Auto-renewal, the domain name is renewed automatically at expiration.
<input type="radio"/> Auto-expire	Auto-expire, the domain name has to be extended manually before expiration, to avoid suspension.

Contact verification

<input type="radio"/> Registrar - Punktum dk A/S	Registrar, you handle contact verification.
<input checked="" type="radio"/> Registry - Punktum dk	Registry, Punktum dk handles contact verification.

CANCEL SAVE

Where can a registrar view verification status on a specific contact in the Registrar Portal?

A registrar can view verification status on a specific contact in the registrar portal under:

- WHOIS SEARCH
- ➔ Select WHOIS handle and search for a specific contact
- ➔ Click on the WHOIS-handle
- ➔ View the Verification status on the right side of the page

The screenshot shows the .dk registrar portal interface. At the top, there's a header with the .dk logo and 'registrar portal'. A navigation bar includes links for WHOIS SEARCH, ACCOUNT, PORTFOLIO, and ADMINISTRATION. A red arrow points to the WHOIS SEARCH link. The main content area displays contact details for 'Mathias Aggerholm Balleen'. On the right side, a 'Verification status' section is highlighted with a red box, showing 'Id' and 'Email' both as 'Verified by registry'. Other sections include 'Address', 'Phone numbers', and 'Email addresses'. A 'Manage handle' section is also visible at the bottom right.

LOG OUT

Mathias Aggerholm Balleen
mab@punktum.dk
[MY PROFILE](#)

[WHOIS SEARCH](#) ACCOUNT PORTFOLIO ADMINISTRATION WRITE TO US

Address

Name [redacted] [Reset password](#)

Address [redacted] [Edit](#)

Phone numbers

Phone [redacted]

Mobile [redacted]

Fax [redacted] [Edit](#)

Email addresses

Primary email Mab@punktum.dk

Secondary/ public email - [Edit](#)

Contact details

Managed by Punktum dk A/S

User ID [redacted]

User type Individual

Verification status

Id ● Verified by registry

Email ● Verified by registry

[Manage handle](#)

[Edit contact details](#)

[Edit phone numbers](#)

[Edit email addresses](#)

[Reset password](#)

[Related links](#)

[Show domain names](#)

[BACK](#)

.dk

Where can a registrar view who is performing verification on a specific contact in the Registrar Portal?

A registrar can view who is performing verification on a specific contact in the Registrar Portal under:

- WHOIS SEARCH
- ➔ Select WHOIS handle and search for a specific contact
- ➔ Click on the WHOIS-handle
- ➔ Click on Edit under address information's

LOG OUT

Mathias Aggerholm Baltsen
mab@punktum.dk
[MY PROFILE](#)

.dk registrar portal

WHOIS SEARCH ACCOUNT PORTFOLIO ADMINISTRATION WRITE TO US

Update contact details - **MABALS-DK**

User details

User ID

User type

Address

● Verified by registry

Name

Address

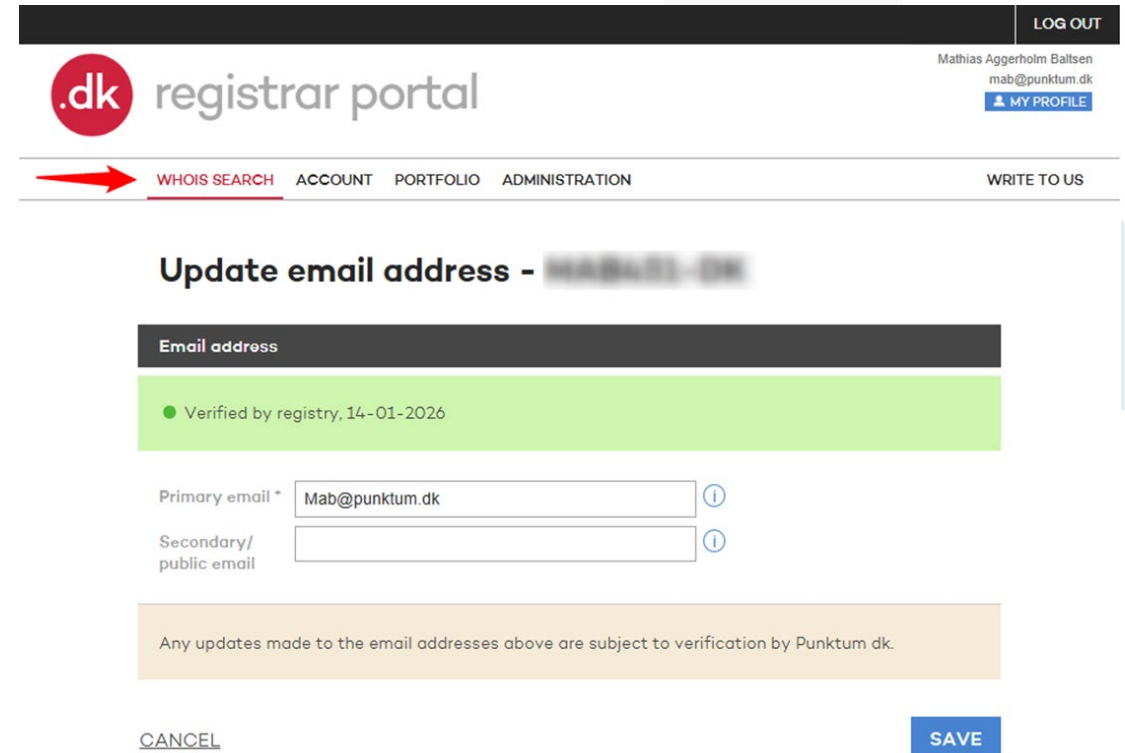
Any updates made to the contact details above are subject to verification by Punktum dk.

[CANCEL](#) [SAVE](#)

Where can a registrar view who is performing verification on a specific contact in the Registrar Portal?

A registrar can view who is performing verification on a specific contact in the Registrar Portal under:

- WHOIS SEARCH
- ➔ Select WHOIS handle and search for a specific contact
- ➔ Click on the WHOIS-handle
- ➔ Click on Edit under email addresses



The screenshot shows the .dk registrar portal interface. At the top, there is a dark navigation bar with a 'LOG OUT' button on the right. Below this, the .dk logo and 'registrar portal' text are displayed. On the right side of the header, the user's name 'Mathias Aggerholm Ballsen' and email 'mab@punktum.dk' are shown, along with a 'MY PROFILE' button. The main navigation bar includes 'WHOIS SEARCH' (highlighted with a red arrow), 'ACCOUNT', 'PORTFOLIO', 'ADMINISTRATION', and 'WRITE TO US'. The page title is 'Update email address - [redacted]'. Below the title, there is a section for 'Email address' with a green status bar indicating 'Verified by registry, 14-01-2026'. The 'Primary email' field contains 'Mab@punktum.dk' and has an information icon. The 'Secondary/public email' field is empty and also has an information icon. At the bottom, there is a disclaimer: 'Any updates made to the email addresses above are subject to verification by Punktum dk.' and two buttons: 'CANCEL' and 'SAVE'.



How can a registrar indicate that a new contact is verified using contact create in the Registrar Portal?

A registrar can indicate that the contact has been verified by creating a new contact and marking the contact as validated under both name, address and email under:

- **WHOIS SEARCH**
- ➔ **Click on Create WHOIS handle**
- ➔ **Select verification input under name and address and email**

The screenshot displays the 'Create mode' form in the Registrar Portal, which is used to create a new contact. The form is divided into several sections, each with a dark header bar. The 'Name and address' section includes fields for Name, Postal code and city, Street, House no., Floor, and Door. Below these fields, there is a checkbox labeled 'Yes, name and address has been verified', which is checked, and a red arrow points to it. The 'Email' section includes fields for Primary email and Secondary/public email. Below these fields, there is a checkbox labeled 'Yes, each given email address has been verified', which is checked, and a red arrow points to it. The 'Phone' section includes fields for Phone no. and Mobile no. At the bottom of the form, there are links for 'CANCEL' and 'CONTINUE', and a note stating '* required' and '** required, only applies to Danish companies and public organizations'.

Create mode

Handle * ☐ Auto, return existing handle, if matching contact found in WHOIS ☒ Force, create a new handle

User type

Country *

User type *

Name and address

Name *

Postal code and city *

Street *

House no * Floor Door

☒ Yes, name and address has been verified

Email

Primary email *

Secondary/public email

☒ Yes, each given email address has been verified

Phone

Phone no. *

Mobile no.

* required
** required, only applies to Danish companies and public organizations

[CANCEL](#) [CONTINUE](#)